

Accelerating Nonprofit Success



NONPROFIT ACCOUNTING SERVICES

About OneOC

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OneOC's mission is "accelerating nonprofit success." In 2016, we fulfilled this mission by impacting the community in the following areas:

- Provided volunteer, training, consulting, and business services for nonprofits (NPOs) to help them become as efficient and effective as they are passionate about their missions
- Connected 47,865 individuals to service opportunities for a total of over 1,041,872 hours of service, valued at \$28.7 M.
- Offered 6,133 hours of learning to 1,525 nonprofit professionals
- Supported 772 nonprofit partners
- Fiscally sponsored 40 Projects and provided NPO Accounting to 13 Organizations



Nonprofit Professionals Wear Many Hats

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- Staff members may lack the interest and capability to do specialized accounting work.
- Lack of continuity (or many “cooks in the kitchen”) can result in wasted/duplicated efforts, or errors.
- The risks in making mistakes are severe, particularly with IRS compliance or grants.

Mission Fit

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Benefits of engaging OneOC for your Accounting Services:

- Focus on mission purpose, emphasize revenue and capacity-building activities
- Leverage the ongoing expertise of a stable, specialized team while limiting administrative costs
- Avoid costly oversights and ensure IRS and grant-related documentation is in order
- Avail itself of OneOC's coaching and training programs to build critical management skills



Our Approach

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- Full range of accounting services
- Team Effort
- Known Monthly Fee
- Stable, long term staff & expertise
- All levels of accounting professionals
- Experience with Auditors
- Paperless system with report access
- Access to additional consulting services
- Partners with an HR Firm: KTime HR to utilize their Payroll and Human Resources platform



Services To Be Performed

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**How many hours would these accounting services require?
How much would that cost?
Short or Long Term Project?**

- Set Up/Transfer Records
- Revenue Processing
- Expenditure Processing
- Account Reconciliation
- Donor Acknowledgment Letters
- Financial Reporting
- Budget Assistance
- Implementing accounting procedures
- Training / Education
- Accounting forms/templates
- Grant Financial Management
- Cloud-based, paperless
- Report access

Access to Consultant Services

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Also available for an additional fee:

- Audit & Tax Preparation
- A133 Yellow Book Audits
- Special Board Reporting
- Chief Financial Officer without the full accounting package
- Finance Manual
- Events Management
- Grants & Governance Administration
- Monthly subscription to accounting software
- Consulting - designated members of your organization, from staff member to CEO, can contact our team of experts with questions or concerns throughout the year
- Admin Services such as scanning, copying, clean-up jobs



Not “One Size Fits All”.... But We Fit All Sizes

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Whether your nonprofit is a \$100,000 organization with a 3-person team....

Or a larger 501c3 or 501c4....

Our Nonprofit Accounting services can be tailored to your unique needs.

Cost effective expertise for a fraction of the expense of a non-specialized staff member



Impact

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Here is one of our Client's response on how OneOC has impacted their nonprofit....

“OneOC's Team has changed my life! As a nonprofit executive, it is imperative that I have accurate, timely preparation of financial information in order to secure funding for our programs and report out. Engaging OneOC to administer our back office has been critical to our capacity building process. Thank you OneOC!”

Susan Williamson | Executive Director of Plasticos Foundation



Fiscal Sponsorship Experience

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Fiscal sponsorship is comprehensive accounting & HR management for community initiatives under OneOC's corporate umbrella similar to NPO Accounting.

Current fiscal sponsorship clients as of Jan 2017:

- 40 fiscal projects
- \$5 million annual funding
- 60 employees

Since inception of the fiscal sponsorship program July 2007:

- 80+ fiscal projects
- Funding: \$55 million cash & \$7 million inkind (noncash)
- Over 250 employees

OneOC Finance Dept

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Valerie Fryer: Director of Finance, has an MBA from Pepperdine and over 25 years of financial experience. She has worked in both for profit and nonprofit organizations. She has led the Finance Department since July 2007.

Randa Wren: has over 25 years of bookkeeping experience. She has been with OneOC since December 2012. Randa manages OneOC's NPO Accounting Services & Fiscal Sponsorship program. She is an expert in accounts receivables, payables, insurance / risk management and events management.

Finance Team: Experience with A-133 Federal Audits, government reporting, the intricacies of nonprofit accounting, annual financial audits, and monthly invoicing. We are experienced with coaching and assisting clients with budgeting & financial statements.

KTime_{HR} Solutions for Employers

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Human Resources

- HR assessments
- Compliance guidance
- Employee handbooks
- Performance management
- Leave administration
- Training and development



Payroll Processing

- Compliant payroll administration
- Custom and automated reports
- Garnishment processing
- Unemployment administration
- Payroll tax filings
- Dedicated payroll experts



Time & Attendance

- Web-Base timekeeping
- Paid time off accruals
- Electronic time-off requests
- Self-Service web portals
- Mandated notifications
- Mobile application



Employee Benefits

- Medical, Dental, Vision plans
- Voluntary plans
- Group Life and LTD plans
- Multiple Employer 401(k)
- Section 125 plans
- COBRA Administration



Workers' Compensation

- Claims administration
- Annual wage and premium audit
- OSHA and regulatory compliance
- Return to work/modified duty programs
- Injury and Illness Prevention Program
- Safety resources & training programs



Insurance Services

- Large/small group benefits
- Voluntary employee benefits
- Workers' compensation
- Employment Practices Liability
- Plan administration
- ACA Compliance

KTime_{HR}

Workforce Management Solutions

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Trust your employee administration to experts

- Powerful, 100% cloud-based technology
- Streamline processes and reduce paperwork
- Document storage
- Protect your business from non-compliance risk
- Save valuable time using proven efficiencies
- Labor law posters with regular e-update subscription
- Increase productivity and employee engagement
- Dedicated key contacts
- Focus on your core business

